



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Robert McConnell
Member

Alfredo Pedroza
Chair

Scott Sedgley
Vice Chair

Leon Garcia
Member

Jess Malgapo
Alternate Member

Brad Wagenknecht
Alternate Member

Peter Mott
Alternate Member

David Oro
Alternate Member

OFFICERS

Richard Luthy
Executive Director

Tracy Schulze
Auditor

Martha Burdick
Secretary/Clerk

Jeff Richard
Legal Counsel

Tamie Frasier
Treasurer

**BOARD OF DIRECTORS REGULAR MEETING
Thursday April 5, 2018 at 9:00 a.m.**

**City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS: These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS: These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER**2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. PRESENTATIONS AND COMMENDATIONS**6. APPROVAL OF MINUTES****A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of Board Minutes for the February 1, 2018 Regular Meeting.

7. CONSENT ITEMS**A. FY 2018 BUDGET ADJUSTMENTS**

REQUESTED ACTION: Approval and authorization for the Chair to sign the following budget adjustments for Fiscal Year 2018:

- | No. NVW 003 increasing the Transfer Station and Disposal Operations Professional Services Appropriations by \$900,000 and \$700,000 respectively due to increases in received and transported tonnage, offset with related increases in revenue; and
- | No. NVW 004 increasing DRTS Phase 2 Rehabilitation Project 15811 Professional Services Appropriations by \$75,000 for expenses related to replacement of kiosks for the transfer station upgrade project.

B. DETERMINATION OF MEMBERS' CALENDAR YEAR'S WASTE QUANTITIES

REQUESTED ACTION: Approval of the Determination of the Members' 2017 Calendar Year Waste Quantities used to set the next Fiscal Year's weighted voting, as set forth in Section 8.3(c) of the Authority's Joint Powers Formation Agreement.

C. AGREEMENT 2018-02 Amendment No. 1, APTIM ENVIRONMENTAL & INFRASTRUCTURE INC., (formerly C B & I)

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 1 to Agreement 2018-02 with APTIM ENVIRONMENTAL & INFRASTRUCTURE INC., (formerly C B & I), increasing the compensation amount by \$5,000, for a new maximum amount of \$14,500, effective retroactive to March 1, 2018, through June 30 2018, with all other Agreement provisions to remain the same.

8. ADMINISTRATIVE ITEMS**A. DRTS QUARTERLY INTERNAL AUDIT**

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority -- Internal Audit Reports for the quarters ended June 30, 2017 and September 30, 2017.

B. PROPOSED FISCAL YEAR 2018/2019 BUDGET STUDY SESSION

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

9. FACILITIES BUSINESS ITEMS**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

10. OTHER BUSINESS ITEMS**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Robert McConnell
- ii. Napa City: Scott Sedgley
- iii. Napa County: Alfredo Pedroza
- iv. American Canyon: Leon Garcia

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

11. CLOSED SESSION**A. CLOSED SESSION:**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: That portion of APN 057-090-060 bounded on the west by the west property line; on the north by the north property line; on the east by the western right of way for Devlin Road; and on the south by the northerly fence line of the current transfer station operating area.

Agency Negotiator: Richard Luthy, Executive Director, NVWMA

Parties with Whom to Negotiate: CITY OF NAPA

Closed session topics: Price and terms of payment for proposed sale

12. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, MAY 3, 2018 at 9:00 a.m.