



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 4/5/2018

Agenda Placement: 7A

## Napa-Vallejo Waste Management Authority Board Agenda Letter

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**TO:** Board of Directors

**FROM:** Richard Luthy - Executive Director  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

**SUBJECT:** Budget Adjustments increasing Appropriations

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### **RECOMMENDATION**

#### **FY 2018 BUDGET ADJUSTMENTS**

REQUESTED ACTION: Approval and authorization for the Chair to sign the following budget adjustments for Fiscal Year 2018:

- | No. NVW 003 increasing the Transfer Station and Disposal Operations Professional Services Appropriations by \$900,000 and \$700,000 respectively due to increases in received and transported tonnage, offset with related increases in revenue; and
- | No. NVW 004 increasing DRTS Phase 2 Rehabilitation Project 15811 Professional Services Appropriations by \$75,000 for expenses related to replacement of kiosks for the transfer station upgrade project.

### **EXECUTIVE SUMMARY**

The FY 17/18 budget assumed a waste flow to the Devlin Road Transfer Station of 210,000 tons per year. Actual waste flow has been closer to 230,000 tons thus far and consequently has increased the Authority's operating expenses for both the Transfer Station operating contract with Northern Recycling Operations and Waste Services (NROWS) and the disposal contract with Potrero Hills Landfill. A budget adjustment is necessary to continue the Authority's ability to pay these contractors for actual services rendered through the end of Fiscal Year 2018.

Although operating expenses have been higher than anticipated, tipping fees paid by customers have also increased, producing an overall increase in net revenue from operations.

**FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The FY 17/18 budget assumed a waste flow to the Devlin Road Transfer Station of 210,000 tons per year. Actual waste flow has been closer to 230,000 tons thus far and which has increased the Authority's operating expenses for both the Transfer Station operating contract with Northern Recycling Operations and Waste Services (NROWS) and the disposal contract with Potrero Hills Landfill. Additional funds have also been expended to finish the installation of the replacement kiosks for the Devlin Road Transfer Station Phase 2 Rehabilitation Project. A budget adjustment is necessary to continue the Authority's ability to pay for actual services rendered through the end of Fiscal Year 2018.

Although operating expenses have been higher than anticipated, tipping fees paid by customers have also increased, producing an overall increase in net revenue from operations.

**SUPPORTING DOCUMENTS**

None

Executive Director: Approve

Reviewed By: Martha Burdick