



Agenda Date: 4/4/2013

Agenda Placement: 6C

**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**Napa-Vallejo Waste Management Authority
Board Agenda Letter**

TO: Board of Directors
FROM: Luthy, Richard - Executive Director
Napa-Vallejo Waste Management Authority
REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314
SUBJECT: Amend Agreement 2011-13

RECOMMENDATION

AMENDMENT TO AGREEMENT 2011-13

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2011-13 with Tom Vence dba Vence Consulting, increasing the amount by \$5,000 for a new maximum of \$37,000 with all other terms and conditions of the original Agreement to remain the same.

EXECUTIVE SUMMARY

Vence Consulting has been assisting the Authority in the preparation of the RFP for Disposal of waste from the Devlin Road Transfer Station and in the evaluation of proposals. The proposed amendment to the contract would assure sufficient funding is available to complete a thorough and timely evaluation of the proposals.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Vence Consulting has been assisting the Authority in the preparation of the RFP for Disposal of waste from the Devlin Road Transfer Station and in the evaluation of proposals. The proposed amendment to the contract would assure sufficient funding funding is available to complete a thorough and timely evaluation of the proposals.

Mr .Vence has advised the Authority on previous projects, including the RFP for Operation of the Devlin Road Transfer Station (DRTS), and is well qualified to assist the Authority in the evaluation of the responses to the Disposal RFP.

SUPPORTING DOCUMENTS

None

Executive Director: Approve
Reviewed By: Martha Burdick