



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 4/1/2021

Agenda Placement: 8A

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: FY 2021/2022 Proposed Budget Study Session

RECOMMENDATION

PROPOSED FISCAL YEAR 2021/2022 BUDGET STUDY SESSION DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

EXECUTIVE SUMMARY

The Authority Bylaws direct the Executive Director, in cooperation with the Auditor-Controller, to submit to the Board of Directors at their first meeting in April, a proposed budget for the ensuing 2021/2022 Fiscal Year. It is anticipated that a Final Budget will be presented for adoption by the Board, with a noticed Public Hearing, at the June 3, 2021 meeting.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	This is the proposed operating budget for Fiscal Year 2021/2022
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: A budget must be adopted in order to expend funds to cover the Authority's obligations.

Is the general fund affected? Yes

Future fiscal impact: None. This is only for the upcoming fiscal year.

Consequences if not approved: Expenditures can not be made.

County Strategic Plan pillar addressed:

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Based on discussion and direction from the Board at this meeting, staff anticipates returning to the Board on May 3, 2021 with an updated draft. The final budget will be submitted for approval at the June 3, 2021 meeting.

SUPPORTING DOCUMENTS

A . Preliminary Draft Budget - FY 2021/22

Executive Director: Approve
Reviewed By: Martha Burdick