



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 3/4/2021

Agenda Placement: 7A

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Budget Adjustment to increase Appropriations in HHW.

RECOMMENDATION

FY 2021 BUDGET ADJUSTMENT

REQUESTED ACTION: Approval and authorization for the Executive Director to sign Budget Adjustment No. NVW 001 for FY 2020-2021, increasing the Household Hazardous Waste Facility (HHW) Operations Professional Services Appropriations by \$125,000 due to increases in material delivered to the HHW facility. This increase will be offset with the use of available Fund Balance.

EXECUTIVE SUMMARY

In FY 19/20 the average monthly cost for operation of the household hazardous waste collection facility was \$36,916. For the first four months of FY 20/21 (invoices have not been received for November or December) the average monthly cost for operation was \$44,250. The cost is trending 16.6% higher than in FY 19/20, primarily due to a 15.5% increase in the amount of waste being received from customers.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In FY 19/20 the average monthly cost for operation of the household hazardous waste collection facility was \$36,916. For the first four months of FY 20/21 (invoices have not been received for November or December) the average monthly cost for operation was \$44,250. The cost is trending 16.6% higher than in FY 19/20, primarily due to a 15.5% increase in the amount of waste being received from customers.

SUPPORTING DOCUMENTS

None

Executive Director: Approve
Reviewed By: Martha Burdick