



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Scott Sedgley <i>Member</i>	Leon Garcia <i>Chair</i>	Jess Malgapo <i>Vice-Chair</i>	Alfredo Pedroza <i>Member</i>
Peter Mott <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>	Robert H. McConnell <i>Alternate Member</i>	Mark Luce <i>Alternate Member</i>

OFFICERS

Richard Luthy <i>Executive Director</i>	Tracy Schulze <i>Auditor</i>	Martha Burdick <i>Secretary/Clerk</i>
Jeff Richard <i>Legal Counsel</i>		Tamie Frasier <i>Treasurer</i>

**BOARD OF DIRECTORS REGULAR MEETING
Thursday March 03, 2016 at 9:00 a.m.**

**City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS: These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS: These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER**2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. PRESENTATIONS AND COMMENDATIONS**6. CONSENT ITEMS****A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of Board Minutes for the February 4, 2016 Regular Meeting.

B. DRTS PAVEMENT REHABILITATION PHASE 2

REQUESTED ACTION: Executive Director requests the following actions related to the DRTS Pavement Rehabilitation Phase 2 - Project No.15811:

1. Award the Contract for "DRTS Pavement Rehabilitation Phase 2 - Project No.15811" Base Bid plus Additive Alternatives 1 and 2 to the low bidder, Ghilotti Construction Company, Inc. of Santa Rosa CA, for their bid of \$2,637,283.00; and
2. Authorize the Chair to sign the construction contract; and
3. Authorize the Executive Director to approve change orders not to exceed 15% of contract amount; and
4. Approve Budget Transfer No. NVW 005 increasing the 2015-16 Appropriations for Professional Services by \$248,000 and Infrastructure by \$682,000 in the Pavement Rehab Phase 2 Capital Improvement Budget for the Construction Contract, Change Orders and Professional Services related to the Project.

C. 2016-07 CONSTRUCTION TESTING

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2016-07 with RGH Consultants, effective March 3, 2016 through June 30, 2016, with extension provisions, in the amount of \$41,925 for professional engineering services related to construction inspection and testing for the DRTS Pavement Rehab Phase 2 - Project No. 15811

D. 2016-08 CONSTRUCTION SURVEYING

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2016-08 with Terra Firma Surveys, Inc., effective March 3, 2016 through June 30, 2016, with extension provisions, in the amount of \$56,000 for professional surveying services related to the DRTS Pavement Rehab Phase 2 - Project No. 15811.

E. 2016-09 CONSTRUCTION SUPPORT

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2016-09 with Bartelt Engineering in the amount of \$131,000, for the term March 3, 2016 through June 30, 2016, with extension provisions, for engineering services during construction of the Devlin Road Transfer Station Pavement Rehabilitation Phase 2 - Project No. 15811.

F. PAYMENT AUTHORIZATION:

REQUESTED ACTION: Executive Director requests approval to submit for payment an invoice in the amount of \$15,990.36 for work performed by CB&I in Fiscal Year 2015.

7. ADMINISTRATIVE ITEMS**A. DRTS QUARTERLY INTERNAL AUDIT**

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority -- Internal Audit Report for the quarter ended September 30, 2015.

8. FACILITIES BUSINESS ITEMS**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

9. OTHER BUSINESS ITEMS**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Jess Malgapo
- ii. Napa City: Scott Sedgley
- iii. Napa County: Alfredo Pedroza
- iv. American Canyon: Leon Garcia

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

10. CLOSED SESSION**11. ADJOURNMENT**

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, APRIL 07, 2016 at 9:00 a.m.