



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 2/6/2009

Agenda Placement: 6B

## Napa-Vallejo Waste Management Authority Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Martha Burdick for Trent Cave - Manager  
Napa-Vallejo Waste Management Authority  
**REPORT BY:** Martha Burdick, Management Analyst - 253-4274  
**SUBJECT:** HDR Agreement.

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### **RECOMMENDATION**

#### **HDR AGREEMENT**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 09-03 with HDR Engineering, Inc., in an amount not to exceed \$23,477 for the term February 6, 2009 through June 30, 2009, with a provision to extend for one additional year at no additional cost, to review the Devlin Road Transfer Station (DRTS) operations contract and to provide recommendations related to the definition of special materials.

### **EXECUTIVE SUMMARY**

HDR Engineering, Inc., will review the Devlin Road Transfer Station (DRTS) operations contract with staff from Northern, DRTS and the Authority as well as reviewing the definition of special material rates at a cost not to exceed, \$23,477.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Operating Reserves
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: The Agreement calls for a review of operations.

Is the general fund affected? No

Future fiscal impact: Although the Agreement provides for an additional one year renewal if appropriate, the total compensation remains the same at \$23,477.

Consequences if not approved: The Authority will not have had the benefit of a review of the Northern Agreement and DRTS operations.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

HDR Engineering, Inc., was instrumental in developing the Agreement between the Authority and Northern, the current Devlin Road Transfer Station (DRTS) operator. A review of DRTS operations and the Agreement is in order after approximately eighteen months of operations to make certain both the Authority and Northern are in compliance with the provisions of the Agreement. It is anticipated that this review will be completed by the end of the current fiscal year, however, a provision to extend the agreement for one additional year is provided with no increase to the total cost of \$23,477.

### **SUPPORTING DOCUMENTS**

- A . Exhibit A - Scope
- B . Exhibit B - Rates

Manager: Approve  
Reviewed By: Martha Burdick