



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 2/3/2022

Agenda Placement: 8A

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Adopt Resolution 2022-07 Establishing an Ad-Hoc Personnel Committee

RECOMMENDATION

PERSONNEL COMMITTEE

REQUESTED ACTION: Adoption of Resolution 2022-07 creating an Ad-hoc Committee to assist in hiring a new Executive Director.

EXECUTIVE SUMMARY

The current Executive Director of the Authority has notified the Board of his decision to retire in the near future. Staff is recommending that the Board establish a two member ad hoc personnel committee to work with staff on the recruitment and screening of potential candidates to fill this pending vacancy.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The current Executive Director of the Authority has notified the Board of his decision to retire in the near future. Staff is recommending that the Board establish a two member ad hoc personnel committee to work with staff on the recruitment and screening of potential candidates to fill this pending vacancy.

The attached resolution would establish the committee with two Directors selected by the Board. It would also waive Section 18b of the Authority's Bylaws insofar as it could be interpreted as requiring the ad hoc committee to comply with the Brown Act. Ad hoc committees consisting of less than a quorum of a legislative body are exempt from the Brown Act pursuant to Government Code section 54952(b).

SUPPORTING DOCUMENTS

A . Resolution 2022-07

Executive Director: Approve

Reviewed By: Richard Luthy