



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 2/2/2012

Agenda Placement: 6C

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Luthy, Richard - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Meeting Cancellation

RECOMMENDATION

CANCEL MEETING

REQUESTED ACTION: Approval and authorization to cancel the April 5, 2012 Regular Meeting and call for a Special Meeting on April 12, 2012.

EXECUTIVE SUMMARY

The regularly scheduled April meeting of the NVWMA Board of Directors on April 5, 2012 conflicts with the Solid Waste Association of North America (SWANA) Western Regional Symposium (April 2-5). Staff is requesting that the Board consider rescheduling the April meeting to Thursday April 12 to allow the Executive Director and interested Board members to attend the symposium.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pursuant to the Authority By-Laws, regularly scheduled meetings for the Authority generally occur on the first Thursday of each month. The Regular meeting scheduled for April 5, 2012 conflicts with this year's Solid Waste Association of North American (SWANA) Western Regional Conference to be held in Palm Springs. This is the first opportunity for the Executive Director to attend this Regional event since being appointed in June 2010, and Staff is requesting cancellation of the April 5 meeting and setting a Special Meeting for April 12, 2012 to allow his attendance. Re-scheduling the Board meeting would also permit interested Directors to attend the symposium.

SUPPORTING DOCUMENTS

None

Executive Director: Approve

Reviewed By: Martha Burdick