



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**BOARD MEMBERS**

Robert McConnell  
*Member*

Scott Sedgley  
*Chair*

Leon Garcia  
*Vice Chair*

Alfredo Pedroza  
*Member*

Hermie Sunga  
*Alternate Member*

Mary Luros  
*Alternate Member*

David Oro  
*Alternate Member*

Brad Wagenknecht  
*Alternate Member*

**OFFICERS**

Richard Luthy  
*Executive Director*

Tracy Schulze  
*Auditor*

Martha Burdick  
*Secretary/Clerk*

Jeff Richard  
*Legal Counsel*

James Hudak  
*Treasurer*

**BOARD OF DIRECTORS REGULAR MEETING  
Thursday December 5, 2019 at 9:00 a.m.**

**City of American Canyon  
City Council Meeting Chambers  
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

**GENERAL INFORMATION**

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

**CONSENT ITEMS:** These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**ADMINISTRATIVE ITEMS:** These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.**

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER****2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

**5. PRESENTATIONS AND COMMENDATIONS****6. APPROVAL OF MINUTES****A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of Board Minutes for the November 7, 2019 Regular Meeting.

**7. CONSENT ITEMS****A. CY 2020 MEETING CALENDAR**

REQUESTED ACTION: Acceptance of the 2020 NVWMA Board meeting calendar.

**B. AGREEMENT 2020-09 OUTBOUND SCALE PROJECT**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2020-09 with Bartelt Engineering in the amount of \$136,000 effective December 5, 2019 to June 30, 2020, with extension provisions, for engineering plans and specifications for Outbound Scale Project 20820.

**C. ENVIRONMENTAL CONSULTING AGREEMENT WITH FCS INTERNATIONAL**

REQUESTED ACTION: Approval and authorization for the Chair to sign the following:

1. Agreement 2020-11 with FCS International, Inc., to provide CEQA Analysis and Documentation for the Devlin Road Transfer Station C&D Building Project in an amount not to exceed \$52,900, for the term December 5, 2019 through June 30, 2020, with extension provisions; and
2. Budget Adjustment NVW002 increasing Professional Services Appropriations by \$52,900 in the DRTS C & D facility Project 17810 with offsetting revenue from Fund Balance..

**D. CONTRACT TRANSPORT COST RATE ADJUSTMENT**

REQUESTED ACTION: Authorization and Approval for Executive Director to revise the Transport Cost Component of the Base Haul Rate in the Amended and Restated Agreement with Northern Recycling Operations and Waste Services from \$9.51 per ton to \$11.04 per ton in accordance with the procedures established in Amendment No. 1 to that agreement dated December 6, 2018.

## 8. ADMINISTRATIVE ITEMS

### A. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Review and Accept the Authority's annual audited financial report from Brown Armstrong Accountancy Corporation for the fiscal year ended June 30, 2019.

### B. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

## 9. FACILITIES BUSINESS ITEMS

## 10. OTHER BUSINESS ITEMS

### A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Robert McConnell
- ii. Napa City: Scott Sedgley
- iii. Napa County: Alfredo Pedroza
- iv. American Canyon: Leon Garcia

### B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

## 11. CLOSED SESSION

### A. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: That portion of APN 057-090-060 bounded on the west by the west property line; on the north by the north property line; on the east by the western right of way for Devlin Road; and on the south by the northerly fence line of the current transfer station operating area.

Agency Negotiator: Richard Luthy, Executive Director, NVWMA

Parties with Whom to Negotiate: CITY OF NAPA

Closed session topics: Price and terms of payment for proposed sale

## 12. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, JANUARY 9, 2020 at 9:00 a.m.