



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 12/3/2009

Agenda Placement: 7A

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors
FROM: Trent Cave - Manager
Napa-Vallejo Waste Management Authority
REPORT BY: Trent Cave, Manager - 7072534274
SUBJECT: Staff Report on Ad Hoc Committees

RECOMMENDATION

AD HOC COMMITTEE REPORT

DISCUSSION AND POSSIBLE ACTION: Staff to present report and recommendations on the current Ad Hoc Committee assignments.

EXECUTIVE SUMMARY

One Ad Hoc Committee was disbanded per Board action on August 3, 2009 and one Ad Hoc Committee was added. The following is a summary of the Committees and their respective tasks:

Ad Hoc #1

This advisory committee was established in February 2007 to provide input to the Board and Manager on issues pertaining to the disposition of Oat Hill Quarry, the City of American Canyon's Oat Hill Master Plan, and funding DRTS C&D Phase 2 construction.

Ad Hoc #2

This advisory committee was formed in October 2008 to review the current and potential future management structure of the Authority and to review DRTS operations and make recommendations on resolving any contractual issues.

Ad Hoc #3a

This Committee was formed in August 2009 and three tasks were reassigned from the Ad Hoc #2 Committee per Board approval on August 3, 2009 as follows:.

1. Review of a potential alternative site for disposal of a portion of municipal solid waste.
2. Develop special material rates
3. Review of conversion technology proposals

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Board of Directors has utilized ad hoc committees consisting of two Board members to investigate issues and report back to the Board of Directors with recommendations. It is important that ad hoc committees remain task oriented and report their findings and recommendations to the full Board and then disband, otherwise they risk developing into standing committees which would have to meet different standards of Government Code.

Staff will present reports and recommendationsa for the following Committees:

Ad Hoc #1

This advisory committee was established in February 2007 to provide input to the Board and Manager on issues pertaining to the disposition of Oat Hill Quarry, the City of American Canyon's Oat Hill Master Plan, and funding DRTS C&D Phase 2 construction.

Ad Hoc #2

This advisory committee was formed in October 2008 to review the current and potential future management structure of the Authority and to review DRTS operations and make recommendations on resolving any contractual issues.

Ad Hoc #3a

Three tasks from the Ad Hoc #2 Committee were reassigned to this new Committee per Board approval on August 3, 2009.

1. Review of a potential alternative site for disposal of a portion of municipal solid waste.
2. Develop special material rates
3. Review of conversion technology proposals

SUPPORTING DOCUMENTS

None

Manager: Approve

Reviewed By: Martha Burdick