



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 12/3/2009

Agenda Placement: 6B

## Napa-Vallejo Waste Management Authority Board Agenda Letter

---

**TO:** Board of Directors

**FROM:** Trent Cave - Manager  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Trent Cave, Manager - 7072534274

**SUBJECT:** DRTS Quarterly Agreed Upon Procedures Report for the quarters ended March 31 and June 30, 2009

---

### **RECOMMENDATION**

#### **DRTS QUARTERLY FINANCIAL AUDIT**

REQUESTED ACTION: Approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures for the quarters ended March 31 and June 30, 2009.

### **EXECUTIVE SUMMARY**

Staff recommends approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures as they pertain to the Revenues and Accounts Receivable for the Devlin Road Transfer Station for the quarters ended March 31 and June 30, 2009.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The attached report has been prepared upon the request of the Authority's Manager and the General Manager of the Devlin Road Transfer Station. The results of the Agreed Upon Procedures are presented in the attached Summary report. Detailed reports are available upon request for each quarter.

**SUPPORTING DOCUMENTS**

A . Summary Report - Agreed Upon Procedures for QE 3/31/09 and 6/30/09

Manager: Approve  
Reviewed By: Martha Burdick