



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 12/10/2015

Agenda Placement: 6D

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Budget Adjustment and Authorizing Payment for Extraordinary DRTS Operating Costs Related to Construction

RECOMMENDATION

BUDGET ADJUSTMENT

NROWS Budget Adjustment for Extraordinary Costs Related to Construction

REQUESTED ACTION: Approval and authorization for the Chair to sign Budget Transfer NVW 004 for fiscal year 2015-16, increasing the Transfer Station Operation Professional Services appropriation by \$54,400 for a new total of \$4,776,377, for additional work required to accommodate Transfer Station operations during construction; and authorizing payment of subject extraordinary expenses.

EXECUTIVE SUMMARY

During the Transfer Building Floor Replacement and Pavement Rehabilitation Phase I projects at the Devlin Road Transfer Station, Northern Recycling Operations and Waste Services (NROWS) was required to alter normal operations to accommodate construction activities while maintaining site safety and service to customers. NROWS incurred extra labor costs to sort material diverted from normal tipping areas and required extra help for traffic direction. NROWS is requesting reimbursement for those extraordinary labor expenses in the amount of \$54,322.79. Additional costs were incurred for hauling due to extra trips caused by the inability to fully load trailers, but NROWS is not requesting reimbursement for those expenses or other miscellaneous construction-related expenses that were incurred.

NROWS has provided documentation to justify the requested reimbursement, and staff is recommending approval of the budget adjustment and payment to NROWS.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

During the Transfer Building Floor Replacement and Pavement Rehabilitation Phase I projects at the Devlin Road Transfer Station, Northern Recycling Operations and Waste Services (NROWS) was required to alter normal operations to accommodate construction activities while maintaining site safety and service to customers. NROWS incurred extra labor costs to sort material diverted from normal tipping areas and required extra help for traffic direction. NROWS is requesting reimbursement for those extraordinary labor expenses in the amount of \$54,322.79. Additional costs were incurred for hauling due to extra trips caused by the inability to fully load trailers, but NROWS is not requesting reimbursement for those expenses or other miscellaneous construction-related expenses that were incurred.

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SUPPORTING DOCUMENTS

A . NROWS Reimbursement Request

Executive Director: Approve

Reviewed By: Martha Burdick