



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**BOARD MEMBERS**

Alfredo Pedroza  
*Member*

Leon Garcia  
*Member*

Hermie R. Sunga  
*Chair*

Mark Luce  
*Vice-Chair*

Peter Mott  
*Alternate Member*

Joan Bennett  
*Alternate Member*

Bob Sampayan  
*Alternate Member*

Brad Wagenknecht  
*Alternate Member*

**OFFICERS**

Richard Luthy  
*Executive Director*

Tracy Schulze  
*Auditor*

Martha Burdick  
*Secretary/Clerk*

Rob Paul  
*Legal Counsel*

Tamie Frasier  
*Treasurer*

**BOARD OF DIRECTORS REGULAR MEETING  
Thursday November 07, 2013 at 9:00 a.m.**

**City of American Canyon  
City Council Meeting Chambers  
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

**GENERAL INFORMATION**

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

**CONSENT ITEMS:** These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**ADMINISTRATIVE ITEMS:** These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA,** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER****2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

**5. PRESENTATIONS AND COMMENDATIONS****6. CONSENT ITEMS****A. APPROVAL OF MINUTES**

Approval of the Board Minutes for the October 3, 2013 Regular Meeting.

**B. ACCEPTANCE OF EASEMENT**

REQUESTED ACTION: Approval and authorization for the Executive Director to accept and sign the Amendment to Railroad Spur Easement, effective November 7, 2013, amending the legal description of the Original Easement Area to more accurately describe the location of the railroad spur and correct an error in the original easement..

**C. CANCEL MEETING**

REQUESTED ACTION: Approval and authorization to cancel the December 5, 2013 Regular Meeting.

**7. ADMINISTRATIVE ITEMS****A. ANNUAL FINANCIAL AUDIT**

REQUESTED ACTION: Accept the Authority's annual audited financial report from Gallina, LLP for the fiscal year ended June 30, 2013.

**B. FINANCIAL REPORT**

DISCUSSION ITEM: Staff to present and discuss Fiscal Year 2014 1st Quarter (July 1, 2013 to September 30, 2013) financial statement for the Authority.

**C. EXCLUSIVE RIGHT TO NEGOTIATE**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No 2014-07 Exclusive Right to Negotiate Agreement, effective November 7, 2014 for a period of 365 days from the effective date.

**8. FACILITIES BUSINESS ITEMS**

**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

**9. OTHER BUSINESS ITEMS**

**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Hermie Sunga
- ii. Napa City: Alfredo Pedroza
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

**B. FUTURE AGENDA ITEMS**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

**10. CLOSED SESSION**

**11. ADJOURNMENT**

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, DECEMBER 05, 2013 at 9:00 a.m.