



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 11/4/2010

Agenda Placement: 6B

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors
FROM: Luthy, Richard - Executive Director
Napa-Vallejo Waste Management Authority
REPORT BY: Richard Luthy, Executive Director - 707-299-1314
SUBJECT: NVW 005 Budget Transfer

RECOMMENDATION

BUDGET TRANSFER:

REQUESTED ACTION: Approval and authorization for the Chair to sign Budget Transfer NVW 005, increasing Appropriations in PSS:Other by \$20,250 and PSS:Admin by \$23,400 with no net increase to the approved FY 2011 final budget.

EXECUTIVE SUMMARY

Approval of Budget Transfer NVW 005 will correct PSS:Other and PSS:Admin appropriations through the end of the current Fiscal Year offset with savings in the PSS:Transfer Station Disposal account.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Approval of Budget Transfer NVW 005, in the amount of \$43,250, will increase the PSS:Other and PSS:Admin Appropriations by \$20,250 and \$23,400 respectively, by re-distributing anticipated savings from the PSS:Transfer Station Disposal account, with no bottom line impact to the approved FY 2011 final budget.

The PSS:Other account incorporates professional services agreements primarily related to the Landfill. The approved appropriation did not include costs associated with billing rate increases for the new fiscal year, or the transitional services agreement with the prior Manager of the Authority.

The PSS:Admin account historically incorporated costs for both internal and external audits, collections, County legal and support services. During the year-end closing process, after budget approval, two accounts were added to the Authority Budget, PSS:Legal (\$18,000) and PSS:Accounting and Audit Services (\$60,000), with a corresponding decrease in the PSS:Admin account of \$78,000, leaving only a \$2,000 appropriation for collection and support services. It is anticipated that the requested adjustment of \$23,400 will be sufficient to cover the cost of those services for the remainder of this Fiscal Year.

SUPPORTING DOCUMENTS

None

Manager: Approve
Reviewed By: Martha Burdick