



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 10/2/2008

Agenda Placement: 5C

## Napa-Vallejo Waste Management Authority Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Trent Cave - Manager  
Napa-Vallejo Waste Management Authority  
**REPORT BY:** Trent Cave, Manager - 7072534274  
**SUBJECT:** Budget Transfer

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### **RECOMMENDATION**

#### **BUDGET TRANSFER Extra Help**

REQUESTED ACTION: Approval and authorization for the Chair to sign a Budget Transfer # 1 in the amount of \$20,000 to increase the appropriations in the Operating Budget to pay for a Management Analyst on an extra help basis.

### **EXECUTIVE SUMMARY**

This budget adjustment increases the budget appropriations to pay for a Management Analyst on an extra help basis. The position will perform administrative and management duties including budget, organizational, staffing, systems, policy, management, procedural and legislative analysis; to develop, present and implement plans, programs and recommendations for the Board, Manager, and advisory committees as well as agencies independent of the Authority.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Revenue Trust Account
Is it Mandatory or Discretionary?	Mandatory

Is the general fund affected?      Yes  
Future fiscal impact:                      This will only affect the current year.  
Consequences if not approved:      Default on bond payments.  
Additional Information:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

None

Manager: Approve  
Reviewed By: Sandra Linehan