



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 1/8/2009

Agenda Placement: 6B

Napa-Vallejo Waste Management Authority **Board Agenda Letter**

TO: Board of Directors
FROM: Trent Cave - Manager
Napa-Vallejo Waste Management Authority
REPORT BY: Martha Burdick, Management Analyst - 253-4274
SUBJECT: Bylaws Revision

RECOMMENDATION

BYLAWS REVISION.

REQUESTED ACTION: Discussion and possible action to amend Authority ByLaws changing the meeting time from 8:30 a.m. to either 9:00 or 9:30 a.m., with all other provisions remaining the same.

EXECUTIVE SUMMARY

Approval to amend the ByLaws to reflect the commencement of each Regular meeting at a time other than 8:30, would give Authority members scheduling flexibility.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The current ByLaws call for Regular meetings of the Authority to commence at 8:30 a.m. Authorization to amend the ByLaws to either a 9:00 a.m. or 9:30 a.m. start time would allow enhanced scheduling flexibility for Authority members.

Should the Board choose to recommend such an amendment, staff would return at the February meeting for adoption of a resolution formally amending the ByLaws incorporating this change.

SUPPORTING DOCUMENTS

None

Manager: Approve
Reviewed By: Martha Burdick