



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 1/14/2010

Agenda Placement: 7B

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors
FROM: Cave, Trent - Manager
Napa-Vallejo Waste Management Authority
REPORT BY: Karen Querin, Audit Manager - 253-4588
SUBJECT: DRTS Quarterly Agreed Upon Procedures Report for the quarter ended September 30, 2009

RECOMMENDATION

DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures for the quarter ended September 30, 2009.

EXECUTIVE SUMMARY

Staff recommends approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures as they pertain to the Revenues and Accounts Receivable for the Devlin Road Transfer Station for the quarter ended September 30, 2009.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The attached report has been prepared upon the request of the Authority's Manager. The results of the Agreed Upon Procedures are presented in the attached Summary report. A detailed report is available upon request.

SUPPORTING DOCUMENTS

A . September 30, 2009 Summary Report

Manager: Approve
Reviewed By: Martha Burdick