



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 1/11/2018

Agenda Placement: 7C

## Napa-Vallejo Waste Management Authority Board Agenda Letter

---

**TO:** Board of Directors

**FROM:** Richard Luthy - Executive Director  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

**SUBJECT:** UNCOLLECTIBLES

---

### **RECOMMENDATION**

#### **UNCOLLECTIBLES.**

REQUESTED ACTION: Approval to excuse accounts totalling \$193.89 for payments owed to the Devlin Road Transfer Station due to the inability to locate or collect the outstanding amounts from a responsible party.

### **EXECUTIVE SUMMARY**

All possible attempts to collect these outstanding invoices have been used, with no success. Collections is recommending excusing these expenses as uncollectible and making no further attempts to collect them. Generally, the ultimate responsibility for payment rests with Northern Recycling Operations and Waste Services, LLC.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

All possible attempts to collect these outstanding debts have been used with no success. The Collections Division of the Treasurer Tax Collector Department is recommending excusing this expense as uncollectible and no further attempts to collect will be made. Approval by the Board to excuse this debt will allow for an invoice to be prepared requesting payment from Northern Recycling Operations and Waste Services, LLC. Northern can proceed with further collection efforts if they so choose.

**The following account has been determined to be uncollectible:****501**

Acct #50593-Forbes and Sons Inc., for a balance of \$193.89.

Left many messages and sent letters but never received payment.

**SUPPORTING DOCUMENTS**

A . Request to Excuse

Executive Director: Approve

Reviewed By: Martha Burdick