



Agenda Date: 1/10/2013

Agenda Placement: 6B

**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**Napa-Vallejo Waste Management Authority  
Board Agenda Letter**

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**TO:** Board of Directors  
**FROM:** Luthy, Richard - Executive Director  
Napa-Vallejo Waste Management Authority  
**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314  
**SUBJECT:** Agreement No. 2013-01 for County Services

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**RECOMMENDATION**

**SUPPORT SERVICES AGREEMENT**

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2013-01 with the County of Napa for support services to the Authority, effective January 10, 2013 through June 30, 2013 with the option to renew on a Fiscal Year basis; and authorize Authority Counsel to make such non-substantive adjustments to contract wording as may be required to meet final County requirements for adoption.

**EXECUTIVE SUMMARY**

In order to minimize staffing and overhead, the Authority has, since its inception, contracted with the County of Napa for support services. Over the years, the contract between the Authority and Napa County for these services has been amended many times and has become outdated. The proposed agreement would replace the existing contract with a more comprehensive and usable document. No changes in the level or types of services received from the County are proposed.

**FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

In order to minimize staffing and overhead, the Authority has, since its inception, contracted with the County of Napa for support services. Over the years, the contract between the Authority and Napa County for these services has been amended many times and has become outdated. The proposed agreement would replace the existing contract with a more comprehensive and usable document. No changes in the level or types of services received from the County are proposed. Provision for annual renewal and periodic adjustments to compensation levels will make the agreement easier to administer.

### **SUPPORTING DOCUMENTS**

None

Executive Director: Approve

Reviewed By: Martha Burdick