



Agenda Date: 9/5/2018
Agenda Placement: 7B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Jeff Tucker - Director of Administrative Services/CFO
NS-Administration
REPORT BY: Regina Bataller-Byrd, Administrative Assistant II - 258-6022
SUBJECT: Receive County of Napa Voucher Register Dated 7/17/18 through 8/20/18

RECOMMENDATION

Receive County of Napa Voucher Register Dated 7/17/18 through 8/20/18.

EXECUTIVE SUMMARY

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

<u>Description</u>	<u>Amount</u>
General Operations and Maintenance	\$ 389,272.87
<u>Capital Projects</u>	<u>\$ 1,040,545.85</u>
Total All Accounts	\$ 1,429,818.72

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

Budget adjustments were made in capital and operating accounts this period, copies of which are attached.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

- A . Voucher Register
- B . US Bank Charges
- C . Budget Transfer

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker