



Agenda Date: 9/19/2018

Agenda Placement: 8A

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Stephanie Turnipseed, Pollution Prevention and Outreach Coordinator - 707-258-6002

SUBJECT: Second Reading of Ordinance Amending District Code Sections 1.02, 5.01 and 5.02 to Add and Modify Commercial Categories

RECOMMENDATION

Adopt Ordinance 108 Amending District Code Section 1.02 Definitions, 5.01 Sewer Service Charges, and Section 5.02 Capacity Charges to add and modify commercial categories, by taking the following actions:

1. Conduct second reading of ordinance, by title only, and waive full reading.
2. Hold public hearing pursuant to rules for adopting ordinances.
3. Close public hearing.
4. Adopt Ordinance No. 108 to revise Section 1.02 Definitions, Section 5.01 Sewer Service Charges, and Section 5.02 Capacity Charges.

EXECUTIVE SUMMARY

NapaSan code lists commercial categories for sewer service charges and capacity charges. Sewer service charges for commercial users are determined by annual water use and an assigned strength factor (5.01.030) based on the estimated average loadings for the business category. Capacity charges for commercial users are determined by type of use (5.02.030), an assigned EDU factor based on the estimated average loadings for the business category, and the size of the commercial space.

Some recently established wine and beer tasting facilities do not fit within existing categories listed in NapaSan Code. Staff evaluated food preparation and service practices of comparable existing businesses in the proposed new categories, and based on this evaluation, determined equitable sewer service charge business category factors and capacity charge factors that are proportional to their impact on the sewer system.

The suggested code changes would allow for a new category of wine and beer tasting establishments and bars

that are not full-service restaurants, but do conduct minor food service. These minor food preparation facilities would be categorized as medium risk by the Napa County Department of Environmental Health, and would serve only pre-cooked and pre-packaged food ingredients. Food preparation areas at these facilities would not include equipment such as grills or hoods that could be used for food preparation beyond that of a Medium Risk facility.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

This item is specifically exempt from the voting requirements of Article XIII C of the California Constitution because it is a charge imposed as a condition of property development.

SUPPORTING DOCUMENTS

- A . Ordinance 108 Clean
- B . Ordinance 108 Redline
- C . Presentation Slides

Napa Sanitation District: Approve

Reviewed By: Timothy Healy