



Agenda Date: 9/19/2018
Agenda Placement: 7B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Cheryl P. Schuh for Timothy Healy - Director of Administrative Services/CFO
NS-Administration
REPORT BY: Regina Bataller-Byrd, Administrative Assistant II - 258-6022
SUBJECT: Receive County of Napa Voucher Register Dated 8/21/18 through 9/3/18

RECOMMENDATION

Receive County of Napa Voucher Register Dated 8/21/18 through 9/3/18.

EXECUTIVE SUMMARY

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

<u>Description</u>	<u>Amount</u>
General Operations and Maintenance	\$ 240,750.53
<u>Capital Projects</u>	<u>\$ 37,338.05</u>
Total All Accounts	\$ 278,088.58

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

No budget adjustments were made in this period.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Voucher Register

B . US Bank Charges

Napa Sanitation District: Approve

Reviewed By: Timothy Healy