



Agenda Date: 9/18/2019

Agenda Placement: 8C

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Andrew Damron for Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Simon Kobayashi, Associate Engineer - 707-258-6030

SUBJECT: Accept Completion of the MST Truck Fill Station Project (CIP 18731)

RECOMMENDATION

Adopt resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the MST Truck Fill Station Project (CIP 18731).

EXECUTIVE SUMMARY

On March 19, 2019, NapaSan entered into a contract with Team Ghilotti, Inc. to furnish all labor, materials, equipment, and services required for the construction of the MST Truck Fill Station Project (CIP 18731). On September 13, 2019, the General Manager submitted his Certificate of Completion to the Board Secretary certifying that the project was completed to his satisfaction. The total approved contract amount for this project is \$384,158.80. Currently 5% or \$19,207.94 is being held as retention on this project. The full retention amount will be released to the contractor 35-days after filing of the Notice of Completion with the recorder and NapaSan receives confirmation that all vendors and subcontractors have been paid in full.

The truck fill station has been operational since August 22, 2019. Three area users have begun using the system, making a total of 88 trips to pick up 48,000 gallons (as of September 11, 2019 over the course of 14 days of operation). NapaSan collections staff is also using the fill station to minimize truck travel to the treatment plant.

The original contract was awarded for \$384,158.80. There were no change orders for the project, resulting in no changes to the contract amount. The engineer's estimate of probable construction cost was \$431,875. NapaSan entered into a reimbursement agreement with Napa County for all project costs, therefore no project costs associated with the MST Truck Fill Station Project were paid for by NapaSan sewer rate payers.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

The Milliken-Sarco-Tulocay (MST) area is in groundwater overdraft. This is due in part to water demands for landscaping and agricultural uses. To decrease groundwater use, the potable landscaping and agricultural demand is being offset through the use of recycled water. The existing recycled water main lines are limited in their ability to serve all parcels within MST area, due to the low density of potential recycled water demand. To allow additional users to participate in the recycled water program, the MST Truck Fill Station project was a joint project between NapaSan and Napa County.

The truck fill station is located at the northeast corner of Silverado Middle School and utilizes an easement from the Napa Valley Unified School District. The hours of operation of the truck fill station have been established to minimize parking impacts during youth sporting events.

SUPPORTING DOCUMENTS

- A . Presentation Slides
- B . Completion Certificate
- C . Completion Resolution

Napa Sanitation District: Approve

Reviewed By: Andrew Damron