



Agenda Date: 8/7/2019
Agenda Placement: 8A

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Jeff Tucker - Director of Administrative Services/CFO
NS-Administration
REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000
SUBJECT: Approve Policy on Credits to Recycled Water Accounts for Leaking or Broken Pipes

RECOMMENDATION

Approve attached policy on credits to recycled water accounts for leaking or broken pipes.

EXECUTIVE SUMMARY

With the expansion of the recycled water distribution system, there are increased numbers of land owners and users who are responsible for maintaining the private recycled water distribution system on their private property. It is inevitable that there will be times when the private recycled water distribution system fails, resulting in a pipeline break or significant leak. Such events can result in significant, unplanned recycled water charges.

The attached policy addresses requests for credit for recycled water that is lost due to a break or leak. Significant elements of the proposed policy include:

- | Credit of 50% of NapaSan's recycled water fee for lost water
- | Proof of repair
- | Limit on the frequency of requesting credit (5 years)
- | Requirement to repair leak and request credit in timely fashion

The policy attempts to balance the need of NapaSan to recover the costs associated with treating and distributing recycled water with incentivizing a quick response to repair damaged systems with partial credit for recycled water losses.

The policy is modeled on practices employed by the City of Napa for residential customers who experience potable water line breaks or significant leaks.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Proposed Policy

Napa Sanitation District: Approve
Reviewed By: Jeff Tucker