



Agenda Date: 8/5/2020
Agenda Placement: 7H

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Timothy Healy - General Manager
NS-Administration
REPORT BY: Andrew Damron, Technical Services Director - 707-258-6000
SUBJECT: Designate Agents for Emergencies

RECOMMENDATION

Approve resolution designating Timothy Healy, Andrew Damron, and Cyndi Bolden as authorized agents of NapaSan for future disasters.

EXECUTIVE SUMMARY

The Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services (CalOES) requires the Board to identify those people at NapaSan that are authorized to apply for and provide information to their offices in response to an application for assistance. The attached resolution authorized General Manager Timothy Healy, Technical Services Director Andrew Damron, and Senior Accountant Cyndi Bolden to be NapaSan's agents in making application and working with CalOES on NapaSan's request for public assistance related to any future disasters.

The current authorization expires on September 27, 2020. The authorization is valid for three years.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Resolution - Designation of Applicant's Agent

Napa Sanitation District: Approve

Reviewed By: Timothy Healy