



Agenda Date: 8/4/2021
Agenda Placement: 8B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer
REPORT BY: Matthew Lemmon, Senior Civil Engineer - 707-258-6004
SUBJECT: Receive Presentation from Staff on Cityworks Implementation

RECOMMENDATION

Receive presentation from staff and demonstration of Cityworks.

EXECUTIVE SUMMARY

Staff's presentation will include information about the new Cityworks software including asset management accomplishments, current status, and next steps.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Costs associated with implementation of current and proposed asset management tasks are included in the FY21/22 budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Continued implementation of the asset management program is included in the Strategic Plan as Goal 1B. Modified asset management practices are expected to improve prioritization and reduce risk.
Is the general fund affected?	Yes
Future fiscal impact:	Asset management efforts are expected to extend into future fiscal

years.

Consequences if not approved: Staff will reevaluate the asset management program goals and strategies for future consideration by the Board.

Additional Information: None.

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

Asset management is critical for the operation, maintenance, inspection, repair, and replacement of NapaSan's infrastructure. NapaSan owns and operates approximately 270 miles of gravity sewer mains, 30,000 sewer laterals, 6,000 manholes, 4 sewer lift stations, 27 miles of recycled water mains, 2 recycled water pump stations, and a wastewater treatment plant. Effective management of these assets requires extensive planning.

Asset management efforts are expected to improve level of service by making information available so informed decisions can be made to prioritize resources and decrease risk.

SUPPORTING DOCUMENTS

A . Presentation Slides

Napa Sanitation District: Approve

Reviewed By: Timothy Healy