



Agenda Date: 8/1/2018  
Agenda Placement: 8B

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Andrew Damron for Timothy Healy - General Manager  
NS-Technical Services/Engineer  
**REPORT BY:** Simon Kobayashi, Associate Engineer - 707-258-6030  
**SUBJECT:** Award Construction Contract for the Headworks Equipment Replacement Project (CIP 17726)

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### **RECOMMENDATION**

Award the construction contract for the Headworks Equipment Replacement Project (CIP 17726) to Syblon Reid, Inc. for the bid amount of \$1,960,400 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.

### **EXECUTIVE SUMMARY**

On July 17, 2018, NapaSan received five bids for the Headworks Equipment Replacement Project (CIP 17726). The engineer's estimate of probable construction cost for the project was \$2,200,000. Syblon Reid was the low bidder in the amount of \$1,960,400, which is lower than the engineer's estimate.

The second lowest bid was submitted by NMI Industrial Holdings in the amount of \$2,149,327, which is 9.6% higher than the low bid. The high bid was submitted at \$2,425,200.

A summary of all total bids is attached.

The contractor has 400 calendar days to substantially complete the project from Notice to Proceed. Notice to Proceed is expected to be issued in late August 2018. Construction is expected to be completed in October 2019.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

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Where is it budgeted?	The project is budgeted in the Capital Improvement Program. There is sufficient budget to cover construction costs.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project will replace existing assets in the treatment plant Headworks that have reached the ends of their useful lives.
Is the general fund affected?	Yes
Future fiscal impact:	Construction will be completed in FY 19/20. Unused budget in the current fiscal year will be carried forward into the next fiscal year.
Consequences if not approved:	Assets that have reached the ends of their useful lives will not be replaced.
Additional Information:	None

### **ENVIRONMENTAL IMPACT**

The project was previously determined to be Categorically Exempt by the Board on June 6, 2018. A Notice of Exemption was filed with the Napa County Recorder on July 26, 2018.

### **BACKGROUND AND DISCUSSION**

The scope of work for the Headworks Equipment Replacement Project includes the following items:

1. Screens
2. Sluice
3. Washer Compactor
4. Grit Washer
5. HVAC Improvements
6. 3W Improvements

NapaSan will contract with HDR Engineering to provide engineering services during construction and Covello Group, a Psomas Company, to provide construction management and inspection services.

### **SUPPORTING DOCUMENTS**

- A . Bid Results
- B . Presentation Slides

Napa Sanitation District: Approve

Reviewed By: Andrew Damron