



Agenda Date: 8/1/2018  
Agenda Placement: 7F

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Andrew Damron for Timothy Healy - General Manager  
NS-Technical Services/Engineer  
**REPORT BY:** Simon Kobayashi, Associate Engineer - 707-258-6030  
**SUBJECT:** Easement Agreement with Napa Valley Unified School District

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### **RECOMMENDATION**

Authorize General Manager to sign an Easement Agreement with Napa Valley Unified School District (NVUSD) for construction, operation, and maintenance of a recycled water truck fill station.

### **EXECUTIVE SUMMARY**

The MST Recycled Water Truck Fill Station Project was developed to increase use of recycled water and improve access to recycled water in the Coombsville area, not serviceable by the existing recycled water pipeline. The MST Recycled Water Pipeline is approximately 6.4 miles long and serves customers on the pipeline alignment. Additional demand for recycled water at properties not on the existing pipeline alignment could be partially satisfied by a recycled water truck fill station in the Coombsville area. Additionally, it is expected that this truck fill station could offset trucked potable water currently obtained from the City of Napa water system at various locations.

The vacant dirt parking space on Silverado Middle School will be granted in an easement to NapaSan for use as the Truck Fill Station location for 20 years, to be renewed at both parties discretion. As part of the agreement, NapaSan will maintain adjacent parking surfaces, constructed to industry standards for the duration of the easement term.

NVUSD approved the easement agreement at the Board meeting on July 19, 2018. NapaSan legal counsel has reviewed the agreement and has approved as to form.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The MST Recycled Water Truck Fill Station project is budgeted in the FY18/19 capital plan. The costs of construction of the truck fill station will be fully reimbursed by Napa County as part of the MST project. Maintenance of the truck fill station and project site will be budgeted in the operations budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The MST Recycled Water Pipeline serves customers on the pipeline alignment. Additional demand for recycled water at properties not on the existing pipeline alignment could be partially satisfied by a recycled water truck fill station in the Coombsville area. Additionally, it is expected that this truck fill station could offset trucked potable water currently obtained from the City of Napa water system at various locations.
Is the general fund affected?	Yes
Future fiscal impact:	No fiscal impacts are anticipated in the near term. Costs are likely to rise near the end of the easement term, as the pavement ages and the system requires increased maintenance. Maintenance costs are expected to be minor.
Consequences if not approved:	The MST Truck Fill Station will not be built at the proposed location. Water trucks would need to fill with potable water or drive longer distances to fill with recycled water at NapaSan's treatment plant.
Additional Information:	None.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Construction costs for the truck fill station project will be reimbursed by Napa County as part of the MST Recycled Water project.

### **SUPPORTING DOCUMENTS**

A . Easement Agreement

Napa Sanitation District: Approve

Reviewed By: Andrew Damron