



Agenda Date: 6/20/2018

Agenda Placement: 8D

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Karl Ono, Associate Engineer - (707) 258-6013

SUBJECT: Approve the Project, Concur with CEQA Determination, and Authorize the General Manager to Issue Notice Inviting Bids for the 2018 Manhole Adjustment Project, Phase VIII (CIP 13702)

RECOMMENDATION

Approve the project, concur with CEQA determination, and authorize the General Manager to issue Notice Inviting Bids for the 2018 Manhole Adjustment Project, Phase VIII (CIP 13702)

EXECUTIVE SUMMARY

This project will raise to grade approximately 110 sanitary sewer manholes and 11 sanitary sewer flush holes and drop structures after completion of the City of Napa's annual paving projects. Replacement of an additional 12 large diameter manhole frames and covers are also included in the project to facilitate NapaSan's access to critical trunk mains.

The engineer's estimate of probable construction cost for the project is \$250,000.

Notice to Proceed is expected in August 2018 and construction is expected to be complete by the end of 2018. NapaSan will perform construction management and inspection services for this project.

Plans are available for review in the District's Administrative Office and will be available at the District Board meeting on June 20, 2018.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	This item is budgeted under CIP13702 with \$428,500 available in Fiscal Year 18/19. The Notice to Proceed will not be issued until after the beginning of the 18/19 Fiscal Year.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project is necessary for the District to have access to its facilities to clean and maintain the collections system.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	Collection department personnel would not have access to its underground collection system to perform cleaning and maintenance and to respond to emergencies in areas that the City of Napa has paved.
Additional Information:	

ENVIRONMENTAL IMPACT

Staff performed a preliminary CEQA review of this project and determined that this project is Categorical Exempt. This project involves repair of existing facilities involving negligible or no expansion of capacity, which corresponds to Categorical Exempt 15302 (c) of the California Environmental Quality Act (CEQA) Guidelines. If the Board concurs with this determination, staff will file the attached Notice of Exemption.

BACKGROUND AND DISCUSSION

This project includes adjustment of manholes that were included in the 2018 Manhole Adjustment Project (Phase VII), for which the bids have been recommended to be rejected. Additional manholes have been added to increase the scope and changes have been made to the bid documents in an effort to improve bid prices.

SUPPORTING DOCUMENTS

A . CEQA Notice of Exemption

Napa Sanitation District: Approve

Reviewed By: Timothy Healy