



Agenda Date: 6/20/2018

Agenda Placement: 7E

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors

**FROM:** Timothy Healy - General Manager  
NS-Technical Services/Engineer

**REPORT BY:** Matthew Lemmon, Senior Civil Engineer - 707-258-6004

**SUBJECT:** Approve Amendment 2 to Task Order 5 to Consolidated CM for the Recycled Water Reservoir Improvements Project (CIP 16716) Construction Management and Inspection

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### **RECOMMENDATION**

Authorize the Purchasing Agent to execute Amendment 2 to Task Order 5 with Consolidated CM for additional construction management and inspection services during construction for the Recycled Water Reservoir Improvements Project (CIP 16716) in the amount of \$24,223.37.

### **EXECUTIVE SUMMARY**

Consolidated CM provided construction management and inspection services during the construction of the Recycled Water Reservoir Improvements Project.

Amendment 2 is necessary because the consultant did not request the appropriate amount of additional budget under Amendment 1 to fully complete the project. Now that the work is complete, Amendment 2 covers the actual costs that were required to complete the project by Consolidated CM and their subconsultants. Additional construction management, testing, and inspection services were required due to change orders that increased the scope of the construction contract and increased the construction timeframe. Consolidated CM did not fully comprehend or request adequate budget under Amendment 1 to cover the additional services.

Project costs are eligible for 50 percent reimbursement through a funding agreement that NapaSan secured with the Clean Water State Revolving Fund Green Project Reserve.

### **FISCAL IMPACT**

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Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	There are sufficient funds in the project budget to cover this task order amendment.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Consolidated CM provided construction management and inspection services consistent with Amendment 2.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	NapaSan will not pay Consolidated CM for the costs outlined in Amendment 2.
Additional Information:	

**ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

Amendment 1 to Task Order 5 was approved on April 4, 2018 in the amount of \$69,521.75.

**SUPPORTING DOCUMENTS**

A . Amendment 2 - Task Order 5

Napa Sanitation District: Approve

Reviewed By: Timothy Healy