



Agenda Date: 6/20/2018
Agenda Placement: 7C

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Timothy Healy - General Manager
NS-Treatment Plant Operations
REPORT BY: James Keller Jr, Operations Services Director -
SUBJECT: Authorize Travel for Plant Operator to Las Vegas, NV for the Annual Tri-State Conference

RECOMMENDATION

Authorize out-of-state travel for Plant Operator Steven Chavis for the purpose of attending the Annual Tri-State Conference in Las Vegas, Nevada, from September 25-27, 2018. At the conference, Mr. Chavis will be presenting a talk on NapaSan's Operator-in-Training program.

EXECUTIVE SUMMARY

This action authorizes out-of-state travel for Steven Chavis, Operator III, for the purpose of attending the CWEA Annual Tri-State Conference in Las Vegas, Nevada, from September 25-27, 2018.

This conference focuses on new technology and improvements. Tri State conference aims to emphasize and discuss wastewater treatment, water treatment and surface water, water distribution, maintenance, wastewater collections, safety and security. It provides the attendees with a platform that will improve the skills they already possess and learn new ones. It allows attendees to interact with one another and build new networks sharing information about the industries.

Mr. Chavis will be presenting on NapaSan's operations intern program and the requirements needed for a successful program.

This authorizes travel on Monday, September 24th through Thursday, September 27, 2018.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Adequate funds are included in the FY 2018/19 budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is an opportunity to expand awareness of NapaSan's success in developing operators of tomorrow. It provides a blueprint for a successful operation's intern program that that is intended to support the industry in training new wastewater operators for which there is a national shortage.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	A missed opportunity to expand the awareness of NapaSan and the beneficial programs the District offers to sustain clean water.
Additional Information:	

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

During the June 2015 Board of Directors meeting the Board expressed concern of a national shortage of wastewater operators. In action to this concern District Operations included a voluntary operator internship to its internship programs. The intent of the internship program is to encourage participation and develop future operators to fill vacancies in the Bay area treatment facilities. The program has been very successful. Interns who have passed through the NapaSan program have secured permanent employment in Bay area facilities. NapaSan encourages sharing the success of this program.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy