



Agenda Date: 6/19/2019  
Agenda Placement: 7D

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Timothy Healy - General Manager  
NS-Technical Services/Engineer  
**REPORT BY:** Andrew Damron, Technical Services Director - 707-258-6000  
**SUBJECT:** Approve Memorandum of Understanding for the Napa Valley Drought Contingency Plan

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### **RECOMMENDATION**

Approve Memorandum of Understanding for the Napa Valley Drought Contingency Plan and authorize the Chair to sign the agreement between NapaSan and the City of Napa.

### **EXECUTIVE SUMMARY**

There is a need to conduct a regional effort to determine current water supplies and demands, develop a drought monitoring process, and identify mitigation actions and projects to respond to drought conditions. A \$200,000 Drought Contingency Planning Grant from the Bureau of Reclamation is available to prepare this County-wide study.

The City of Napa, City of American Canyon, Town of Yountville, City of St Helena, City of Calistoga, Napa County, and NapaSan are participating in the study and will share costs not covered by the grant. The cost for NapaSan is \$10,118. The study will be performed by Brown & Caldwell with input from staff from each agency.

The study is expected to begin this summer and conclude in late 2021.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	\$10,200 is budgeted in the proposed FY19/20 budget to cover NapaSan's cost

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	share of the study.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	NapaSan is the third largest water purveyor in Napa County. Participating in this study will help Napa County prepare and respond to future drought conditions.
Is the general fund affected?	Yes
Future fiscal impact:	The study is expected to be completed in late 2021. Unspent budget will be carried forward into future fiscal years.
Consequences if not approved:	NapaSan will not participate in the study.
Additional Information:	None.

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

- A . Agreement
- B . Exhibits A and B

Napa Sanitation District: Approve

Reviewed By: Timothy Healy