



Agenda Date: 6/17/2020

Agenda Placement: 8B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Andrew Damron, Technical Services Director - 707-258-6000

SUBJECT: Receive Presentation from Staff on LAFCO's Countywide Water and Wastewater Municipal Service Review (MSR)

RECOMMENDATION

Receive presentation from staff on LAFCO's Countywide Water and Wastewater Municipal Service Review (MSR) Public Review Draft, discuss, and provide direction to staff if applicable.

EXECUTIVE SUMMARY

On May 18, 2020, NapaSan received a copy of the Napa Countywide Water and Wastewater Municipal Service Review Public Review Draft. The document was prepared for the Local Agency Formation Commission of Napa County (LAFCO). The document's focus is on local agencies and other service providers in Napa County that provide water, wastewater, and recycled water services. The report reviews service adequacy for each of the service providers and governance structure alternatives.

Comments on the Public Review Draft are due on July 20, 2020. The public review draft is scheduled to be discussed at a public workshop hosted by LAFCO on July 13, 2020.

The Public Review Draft is available for review on LAFCO's website:

https://www.napa.lafco.ca.gov/uploads/documents/CountywideWaterWastewaterMSR_PublicReviewDraft_5-18-20.pdf

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?

No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

At the February 5, 2018 meeting of the Local Agency Formation Commission (LAFCO) of Napa County, the Commission adopted a Strategic Plan for 2018-2022. The strategic plan included a Countywide Water and Wastewater Municipal Service Review (MSR). At the August 6, 2018 LAFCO meeting the Commission directed staff to circulate the RFP to consultants. The deadline for proposals was September 7, 2018 and two proposals were received. A focus group, including NapaSan General Manager Tim Healy, interviewed the consultants and determined that the team of Policy Consulting Associates and Berkson Associates was the most qualified. The commission authorized LAFCO's Executive Officer to execute a contract with the selected team at their meeting on October 1, 2018. An administrative draft was distributed by LAFCO on February 3, 2020. NapaSan staff provided comments on the administrative draft to LAFCO on March 6, 2020.

SUPPORTING DOCUMENTS

A . Presentation Slides

Napa Sanitation District: Approve

Reviewed By: Timothy Healy