



Agenda Date: 5/5/2021  
Agenda Placement: 8C

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Timothy Healy - General Manager  
NS-Administration  
**REPORT BY:** Andrew Damron, Technical Services Director - 707-258-6000  
**SUBJECT:** Approve NapaSan's 2021 Strategic Plan Update

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### **RECOMMENDATION**

Approve NapaSan's 2021 Strategic Plan update.

### **EXECUTIVE SUMMARY**

On April 21, 2021, the Board conducted a workshop to set objectives and priorities for NapaSan. The attached updated Strategic Plan includes the accumulation of comments received at that workshop and during one-on-one interviews with Board members and the consultant.

The Strategic Plan has seven main goals, with a number of objectives under each goal. These goals and objectives are based on comments and feedback at the Board workshop. Staff has suggested dates by which the objectives could be completed as well as a schedule for providing updates to the Board for some ongoing objectives.

Staff is asking the Board to review the attached draft update and determine whether it correctly incorporates the Board's priorities, to review the suggested timeframes for completion of objectives, and to determine whether there are any objectives not included that should be included.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

- A . 2021 Strategic Plan - Redline Copy
- B . 2021 Strategic Plan - Clean Copy
- C . Presentation Slides

Napa Sanitation District: Approve

Reviewed By: Timothy Healy