



Agenda Date: 4/7/2021  
Agenda Placement: 7A

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Cyndi Bolden for Timothy Healy - General Manager  
NS-Administration  
**REPORT BY:** Regina Bataller-Byrd, Administrative Assistant II - 258-6022  
**SUBJECT:** Receive County of Napa Voucher Register Dated 2/16/21 through 3/22/21

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### **RECOMMENDATION**

Receive County of Napa Voucher Register Dated 2/16/21 through 3/22/21.

### **EXECUTIVE SUMMARY**

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

<u>Description</u>	<u>Amount</u>
General Operations and Maintenance	\$ 576,150.72
<u>Capital Projects</u>	<u>\$ 1,752,231.30</u>
Total All Accounts	\$ 2,328,382.02

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

Budget adjustments were made in operating fund this period, copies of which are attached.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

**ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

- A . Voucher Register
- B . US Bank Charges
- C . Budget Transfer

Napa Sanitation District: Approve

Reviewed By: Timothy Healy