



Agenda Date: 4/3/2019
Agenda Placement: 8C

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Simon Kobayashi, Associate Engineer - 707-258-6030

SUBJECT: Award Task Order for the 2019 Treatment Plant Improvements Project (CIP 18740) Construction Management and Inspection Services

RECOMMENDATION

Authorize the Purchasing Agent to execute a task order with Psomas Company to provide Construction Management and Inspection Services for the 2019 Treatment Plant Improvements Project (CIP 18740) in the amount of \$201,554.

EXECUTIVE SUMMARY

Psomas Company will provide third party construction management and inspection services during construction of the 2019 Treatment Plant Improvements Project. Psomas's scope of work includes providing full time staffing to monitor the contractor's work for compliance with the contract documents, quality assurance, and safety. The consultant's work also includes coordinating work, conducting project meetings, maintaining project record drawings, preparing daily inspection reports, and reviewing monthly progress payments.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The project is budgeted in the current FY 2018/19 and the proposed FY 2019/20 capital improvement program. Total project costs are expected to be \$1,760,819.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	NapaSan staff determined that Psomas Company was the most qualified firm to provide construction management and inspection services for the project due to their qualifications and simultaneous management of the Headworks Equipment Replacement Project.
Is the general fund affected?	Yes
Future fiscal impact:	Construction will be completed in FY 19/20. Unused budget in the current fiscal year will be carried forward into the next fiscal year.
Consequences if not approved:	NapaSan staff will manage and inspect the construction project. This will impact staff's ability to complete other planned projects.
Additional Information:	None.

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

Psomas Company was selected because they will be on-site inspecting the Headworks Equipment Replacement Project. The use of one construction management and inspection firm will help coordinate simultaneous construction priorities, outages, and access. Third-party construction management offers independent review of project issues and evaluation of solutions that best benefit the project. Psomas is also providing construction management and inspection services for the MST Truck Fill Station Project this summer. Their involvement in all three projects resulted in savings in their task order for the original project (Headworks) in the amount of \$52,800.

SUPPORTING DOCUMENTS

A . Task Order 29

Napa Sanitation District: Approve

Reviewed By: Timothy Healy