



Agenda Date: 4/3/2019
Agenda Placement: 7E

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Jeff Tucker for Timothy Healy - General Manager
NS-General Manager Office

REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000

SUBJECT: Declare District Owned Property on Hartle Court Surplus, and Provide Direction to General Manager

RECOMMENDATION

Declare property owned by NapaSan on Hartle Court as surplus to the District's needs, and provide direction to General Manager regarding noticing and disposal.

EXECUTIVE SUMMARY

The two parcels owned by NapaSan at the end of Hartle Court (APN # 005-180-016-000 and 005-180-018-000) are not longer used by NapaSan for District purposes, and are not intended to be used in the future.

Under state law, NapaSan is authorized to sell, lease or dispose of real property that is no longer needed. The state law also includes various conditions and notifications that must be satisfied by the District as part of the process to dispose of the property.

This resolution declares the property surplus to NapaSan's needs, and directs the General Manager to send written notices to public entities and certain private parties as required, to do any and all other things necessary to comply with the Surplus Lands Act, and to market the properties for sale or lease.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Resolution

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker