



Agenda Date: 4/17/2019
Agenda Placement: 8B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Timothy Healy - General Manager
NS-General Manager Office
REPORT BY: Jeff Tucker, Director of Administrative Services/CFO - 707-258-6000
SUBJECT: Strategic Planning Workshop

RECOMMENDATION

Provide direction to staff on NapaSan's mission, vision, values, goals and strategies for the 2019 Strategic Plan Update.

EXECUTIVE SUMMARY

In March 2017, the Board updated NapaSan's Strategic Plan, establishing the goals, objectives and timelines for strategic actions. The Plan has a 4-year time horizon. It has been the Board's practice to update the document every two years.

The workshop will consist of a brief presentation by the facilitator about the process used to develop a draft framework. The Board will then be asked to evaluate the framework and strategic direction of NapaSan for the next four years.

Attached to this Staff Report is the 2017 Strategic Plan, to provide background material for the Board discussion. The facilitator will provide a draft framework for the 2019 Strategic Plan at the workshop.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In May 2017, the Board of Directors adopted the current NapaSan Strategic Plan. That document states NapaSan's mission, vision and values, and sets goals and objectives for the next several years. Many of the objectives are either completed, near completion or ongoing.

SUPPORTING DOCUMENTS

- A . 2017 Strategic Plan Update
- B . Status of Current Strategic Plan (FY 2018/19 Second Quarterly Report)

Napa Sanitation District: Approve

Reviewed By: Timothy Healy