



Agenda Date: 3/6/2019  
Agenda Placement: 8A

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Timothy Healy - General Manager  
NS-Technical Services/Engineer  
**REPORT BY:** Simon Kobayashi, Associate Engineer - 707-258-6030  
**SUBJECT:** Award Construction Contract for the MST Recycled Water Fill Station Project (CIP 18731)

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### **RECOMMENDATION**

Award construction contract for the MST Recycled Water Fill Station Project (CIP18731) to Team Ghilotti, Inc. for the bid amount of \$384,158.80 and authorize the General Manager to execute the Agreement with the Contractor and Issue Notice to Proceed, when appropriate.

### **EXECUTIVE SUMMARY**

On February 19, 2019, NapaSan received 7 bids for the MST Recycled Water Fill Station Project. A summary of all bids received is attached. The engineer's estimate of probable construction cost for the project was \$431,875. Team Ghilotti, Inc is the lowest responsive, responsible and qualified bidder with a bid amount of \$384,158.80. Team Ghilotti, Inc's bid is 11% lower than the engineer's estimate

The second lowest bid was approximately 1% higher than Team Ghilotti, Inc's bid, and the third lowest bid was approximately 2.2% higher than Team Ghilotti, Inc's bid. The high bid was submitted at \$545,369. Since the bids received were competitive and generally spaced uniformly around engineer's estimate, staff recommends award of the project.

Purchasing agent will enter into separate agreements for professional services from Psomas Company (for construction management and inspection) and Carollo for (engineering services during construction) after award of the construction contract.

Notice to Proceed is expected to be issued in late-March 2019 and construction is expected to start in June 2019. The Contractor has until August 7, 2019 to substantially complete the project.

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The Board approved the MST Recycled Water Truck Fill Station project budget in the FY 18/19 Capital Improvement Plan. NapaSan has entered into a reimbursement agreement with the Napa County for all project costs from the MST project, therefore no project costs will be paid by NapaSan sewer rate payers.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project will expand the use of the MST recycled water system water through the truck fill station to further address declining groundwater levels in the MST area of Napa County.
Is the general fund affected?	No
Future fiscal impact:	Construction will begin in FY 18/19 and end in FY 19/20. Project costs budgeted in FY 18/19 will be carried forward into FY 18/19 to complete the project.
Consequences if not approved:	The MST recycled water project will not be expanded at this time.
Additional Information:	

**ENVIRONMENTAL IMPACT**

Pursuant to the requirements of the California Environmental Quality Act (CEQA), NapaSan, as lead agency under CEQA, conducted an Initial Study to evaluate potential environmental impacts associated with the proposed MST Recycled Water Fill Station Project. The Initial Study (IS) performed by Environmental Science Associates determined that with implementation of specific mitigation measures identified in the IS, the project would not have a significant adverse effect on the environment, and a Draft Mitigated Negative Declaration (MND) was prepared.

On October 19, 2018, a Notice of Intent (NOI) to adopt the MND was posted at the Napa County Clerk's office to announce opportunities for the public to review and comment on the project. A Public Notice was published in the Napa Register on October 22, 2018. The NOI was distributed via mail to local agency representatives, property owners within 300-feet of the project site, and to other interested individuals and organizations announcing the availability of the IS/MND for public review, in compliance with CEQA. The Draft IS/MND was made available for public review at the Napa Library, at NapaSan's office, and electronically on NapaSan's website. In accordance with Section 15105(b) of the CEQA Guidelines, the public review and comment period began on October 22, 2018 and concluded on November 21, 2018. During the 30-day public review period, no comments on the project were received.

**BACKGROUND AND DISCUSSION**

The Milliken-Sarco-Tulocay (MST) area is in groundwater overdraft. This is due in part to water demands for landscaping and agricultural uses. To decrease groundwater use, the potable landscaping and agricultural demand is being offset through the use of recycled water. The existing recycled water main lines are limited in their

ability to serve all parcels within MST area, due to the low density of potential recycled water demand. To allow additional users to participate in the recycled water program, the MST Truck Fill Station project was jointly proposed with Napa County.

**SUPPORTING DOCUMENTS**

A . Presentation Slides

Napa Sanitation District: Approve

Reviewed By: Timothy Healy