



Agenda Date: 3/4/2020
Agenda Placement: 8F

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Robin D. Gamble Holley, Asset Management Analyst - (707) 258-6031

SUBJECT: Approve Agreement with New Life Tabernacle for Staging Area for the Browns Valley Trunk Project (CIP 14703)

RECOMMENDATION

Authorize General Manager to execute the attached rental agreement with the New Life Tabernacle located at 2625 First Street for a construction staging area to be used for the Browns Valley Trunk Project (CIP 14703), when appropriate.

EXECUTIVE SUMMARY

Due to the linear nature of the Browns Valley Trunk Project the contractor will benefit from multiple staging and storage areas. Typically, NapaSan requires the contractor to obtain staging areas but in order to minimize the impact to the community and ensure a staging area was available near the alignment NapaSan staff negotiated with New Life Tabernacle for a rental agreement in advance. The term of the agreement is \$1,000 per month from June 1, 2020 through September 30, 2021 (16 months) with a month-to-month option at the end of the rental period. It is anticipated the agreement will not be extended beyond September 30, 2021 which results in the total cost of \$16,000.

NapaSan will also enter into "no fee" agreements with Napa County Flood Control and Water Conservation District (S. Coombs Street) and Napa County (Health and Human Services; Old Sonoma Road) for use of additional staging areas along the project alignment.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	This item is budgeted under the Browns Valley Trunk Project (CIP 14703). The project is being funded by a State Revolving Fund Loan (SRF) and funding includes miscellaneous expenses associated with construction.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The impact to the community will be reduced by having intermediate staging areas along the project alignment.
Is the general fund affected?	Yes
Future fiscal impact:	The term of the agreement is from June 1, 2020 through September 30, 2021 after which it is month-to-month as needed.
Consequences if not approved:	The contractor could be required to drive long distances at low speeds to mobilize equipment and materials for the project which would increase the impact of the project on the community.
Additional Information:	None.

ENVIRONMENTAL IMPACT

NapaSan approved the project and adopted a Mitigated Negative Declaration (MND) on February 15, 2017 by Resolution 2017-006 which included rehabilitation of the West Napa Pump Station. NapaSan adopted an Addendum to the MND on February 28, 2018 by Resolution 2018-005 which included replacement of the West Napa Pump Station. The site was preliminary evaluated for compliance with the mitigations in the MND as part of the 90% plan submittal and was deemed to be sufficient. Further evaluations will be performed prior to contractor mobilization as identified in the MND.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Rental Agreement - Staging Area - New Life Tabernacle

Napa Sanitation District: Approve

Reviewed By: Timothy Healy