



Agenda Date: 2/28/2018

Agenda Placement: 7B

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors

**FROM:** Jeff Tucker - Director of Administrative Services/CFO  
NS-Administration

**REPORT BY:** Regina Bataller-Byrd, Administrative Assistant II - 258-6022

**SUBJECT:** Receive County of Napa Voucher Register Dated 1/23/18 through 2/12/18

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### **RECOMMENDATION**

Receive County of Napa Voucher Register Dated 1/23/18 through 2/12/18.

### **EXECUTIVE SUMMARY**

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

<u>Description</u>	<u>Amount</u>
General Operations and Maintenance	\$ 233,875.63
<u>Capital Projects</u>	<u>\$ 1,991,699.45</u>
Total All Accounts	\$ 2,225,575.08

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

No budget adjustments were made in this period.

### **FISCAL IMPACT**

Is there a Fiscal Impact? No

**ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

A . Voucher Register

B . US Bank Charges

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker