



Agenda Date: 2/20/2019

Agenda Placement: 7B

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Jeff Tucker - Director of Administrative Services/CFO
NS-Administration

REPORT BY: Regina Bataller-Byrd, Administrative Assistant II - 258-6022

SUBJECT: Receive County of Napa Voucher Register Dated 1/22/19 through 2/4/19

RECOMMENDATION

Receive County of Napa Voucher Register Dated 1/22/19 through 2/4/19.

EXECUTIVE SUMMARY

Voucher Register lists all invoices that have been paid by Napa Sanitation District during the above dates. Totals are as follows:

<u>Description</u>	<u>Amount</u>
General Operations and Maintenance	\$ 200,989.70
<u>Capital Projects</u>	<u>\$ 2,357,713.16</u>
Total All Accounts	\$ 2,558,702.86

Attached is a detailed report of payments made using the District's US Bank Purchasing Card.

Budget adjustment was made in the capital account this period, a copy of which is attached.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

- A . Voucher Register
- B . US Bank Charges
- C . Budget Transfer

Napa Sanitation District: Approve

Reviewed By: Jeff Tucker