



Agenda Date: 2/19/2020
Agenda Placement: 8A

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Andrew Damron, Technical Services Director - 707-258-6000

SUBJECT: Receive Presentation from Staff on LAFCO's Countywide Water and Wastewater Municipal Service Review (MSR)

RECOMMENDATION

Receive presentation from staff on LAFCO's Countywide Water and Wastewater Municipal Service Review (MSR) Administrative Draft, discuss, and provide direction to staff if applicable.

EXECUTIVE SUMMARY

On February 3, 2020, NapaSan received a copy of the Napa Countywide Water and Wastewater Municipal Service Review Administrative Draft. The document was prepared for the Local Agency Formation Commission of Napa County (LAFCO). The documents focus is on local agencies and other service providers in Napa County that provide water, wastewater, and recycled water services. The report reviews service adequacy for each of the service providers and governance structure alternatives.

Comments on the Administrative Draft are due on March 6, 2020. The public draft is scheduled to be on the LAFCO agenda on April 6, 2020 with approval of the MSR scheduled for June 2020.

NapaSan staff's presentation will cover draft recommendations from the MSR Administrative Draft.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

At the February 5, 2018 meeting of the Local Agency Formation Commission (LAFCO) of Napa County, the Commission adopted a Strategic Plan for 2018-2022. The strategic plan includes a Countywide Water and Wastewater Municipal Service Review (MSR). At the August 6, 2018 LAFCO meeting the Commission directed staff to circulate the RFP to consultants. The deadline for proposals was September 7, 2018 and two proposals were received. The focus group, including NapaSan General Manager Tim Healy, interviewed the consultants and determined that the team of Policy Consulting Associates and Berkson Associates was the most qualified. The commission authorized LAFCO's Executive Officer to execute a contract with the selected team at their meeting on October 1, 2018.

SUPPORTING DOCUMENTS

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy