



Agenda Date: 2/17/2021

Agenda Placement: 7E

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors

FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer

REPORT BY: Karl Ono, Associate Engineer - (707) 258-6013

SUBJECT: Award Task Order for the 2021 Treatment Plant Improvements Project (CIP 20708) Construction Management and Inspection Services

RECOMMENDATION

Authorize the Purchasing Agent to execute a task order with Psomas Company to provide construction management and inspection services for the 2021 Treatment Plant Improvements Project (CIP 20708) in the amount of \$127,100.

EXECUTIVE SUMMARY

Psomas Company will provide third party construction management and inspection services during construction of the 2021 Treatment Plant Improvements Project. The scope of work includes providing full time staffing to monitor the contractor's work for compliance with the contract documents, quality assurance, and safety. The consultant's work also includes coordinating work, conducting project meetings, maintaining project record drawings, preparing daily inspection reports, and reviewing monthly progress payments.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The project is budgeted in the FY 20/21 Capital Improvement Program. The total project budget is \$2,007,600. \$1,100,000 of the total project budget is allocated to this project. Treatment plant improvements beyond the scope of this project are also budgeted

	under the total project budget and will be completed as part of a separate project.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	NapaSan staff determined that Psomas Company was the most qualified firm to provide construction management and inspection services for the project due to their qualifications and simultaneous management of the Pond Levee Maintenance Project (CIP 20707).
Is the general fund affected?	Yes
Future fiscal impact:	Construction will be completed in FY 21/22. Unused budget in the current fiscal year will be carried forward into the next fiscal year.
Consequences if not approved:	NapaSan staff will manage and inspect the construction project. This will impact staff's ability to complete other planned projects.
Additional Information:	None.

ENVIRONMENTAL IMPACT

None.

BACKGROUND AND DISCUSSION

Psomas Company was selected as the most qualified firm for the project. Third-party construction management offers independent review of project issues and evaluation of solutions that best benefit the project. Psomas will be providing construction management services for the 2021 Collection System Rehabilitation Project and construction management and inspection services for the Pond Levee Maintenance Project as well, which will overlap in construction schedule resulting in decreased costs and increased efficiency for NapaSan. The Psomas CM team also performed B/C review on the project prior to bidding.

SUPPORTING DOCUMENTS

A . Psomas Task Order 37

Napa Sanitation District: Approve

Reviewed By: Timothy Healy