



Agenda Date: 12/2/2020
Agenda Placement: 7D

Napa Sanitation District Board Agenda Letter

TO: Honorable Board of Directors
FROM: Timothy Healy - General Manager
NS-Technical Services/Engineer
REPORT BY: Simon Kobayashi, Associate Engineer - 707-258-6030
SUBJECT: Approve the Project and concur with CEQA Determination to for the Recycled Water Meter Replacement Project (CIP 20722)

RECOMMENDATION

Approve the Project and concur with staff's determination that the Recycled Water Meter Replacement Project (CIP 20722) is categorically exempt.

EXECUTIVE SUMMARY

The project consists of replacing two existing recycled water meters serving Kennedy Park Golf Course.

The engineer's estimate of probable construction cost for the project is \$40,000.

Staff will issue a Request for Quotes in December, quotes will be opened in January, and Notice To Proceed is expected in January. Construction is scheduled for the winter months to minimize impact to customers by installing the new meters during the non-irrigation season.

Plans are available for review at NapaSan's office and will be available at the Board meeting on December 2, 2020.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The project is budgeted in the 10-year capital improvement plan.

	There are sufficient funds budgeted to cover project costs.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The existing recycled water meters have reached the end of their useful lives and require replacement.
Is the general fund affected?	Yes
Future fiscal impact:	Construction will be completed in FY 20/21.
Consequences if not approved:	The existing recycled water meters, which have reached the end of their service lives, will not be replaced. The meters readings would become increasingly inaccurate. Potential for meter failure would increase, which could require an emergency replacement.
Additional Information:	None.

ENVIRONMENTAL IMPACT

Staff performed a preliminary CEQA review of this project and determined the project is Categorical Exempt. This project consists of replacement of existing utility systems involving no expansion of capacity, which corresponds to Categorical Exemption 15302 (c) of the California Environmental Quality Act (CEQA) Guidelines. If the Board concurs with this determination, staff will file the attached Notice of Exemption.

BACKGROUND AND DISCUSSION

None.

SUPPORTING DOCUMENTS

A . Notice of Exemption

Napa Sanitation District: Approve

Reviewed By: Timothy Healy