



Agenda Date: 12/18/2019  
Agenda Placement: 7D

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors

**FROM:** Timothy Healy - General Manager  
NS-Technical Services/Engineer

**REPORT BY:** Robin D. Gamble Holley, Asset Management Analyst - (707) 258-6031

**SUBJECT:** Approve Amendment 6 to Task Order 50 with GHD for the Browns Valley Trunk Project (CIP 14703) Design Services

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### **RECOMMENDATION**

Authorize the Purchasing Agent to execute Amendment 6 to Task Order 50 with GHD to provide design services for the Browns Valley Trunk Project (CIP 14703) in the amount of \$50,595.

### **EXECUTIVE SUMMARY**

Task Order 50 was executed in 2016 when NapaSan and GHD entered into a contract for GHD to perform technical services related to the design of the Browns Valley Trunk Project including SRF loan application assistance and preparation of plans and specifications suitable for bidding for \$980,278.

Amendment 1 to Task Order 50 was executed in March 2018 which included additional scope to revise the environmental document and SRF loan application to incorporate replacement options for the West Napa Pump Station for \$29,485 (\$1,009,763 total).

Amendment 2 to Task Order 50 was executed in April 2018 which included a revision to the design in two areas (Old Sonoma Road at Walnut and Freeway Drive at Laurel/Kilburn) as well as preparation of traffic handling plans for \$99,568 (\$1,109,331 total).

Amendment 3 to Task Order 50 was executed in November 2018 which included additional project management and additional plan submittals due to the project schedule being extended for improved funding opportunities for \$44,640 (\$1,153,971 total).

Amendment 4 to Task Order 50 was executed in December 2018 which included additional environmental services to install netting at the West Napa Pump Station site which was an environmental mitigation needed for

construction in the area around the pump station for \$17,628 (\$1,171,599 total).

Amendment 5 to Task Order 50 was executed in July 2019 which included additional bidding services during original bidding of the Browns Valley Trunk Project which included response to 120 bidder questions with some responses requiring the geotechnical subconsultant's involvement for \$34,960 (\$1,206,559 total).

Amendment 6 to Task Order 50 is needed for engineering services during bidding for the rebidding of the project. The scope in Amendment 6 includes repackaging the Browns Valley bid package for bidding \$50,595 (\$1,257,154 total).

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	This project is budgeted in the FY 19/20 10-year CIP.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The additional work was necessary to complete re-bidding of the Browns Valley Trunk Project.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	GHD would not have enough funding remaining in their existing contract to cover the design modifications to the plans for re-bidding or for work performed during bidding of the project.
Additional Information:	None.

### **ENVIRONMENTAL IMPACT**

None.

### **BACKGROUND AND DISCUSSION**

GHD was selected through a competitive process to perform permitting, environmental evaluation, and design of the project including preparation of plans and specifications for project bidding.

### **SUPPORTING DOCUMENTS**

A . GHD Task Order 50 Amendment 6

Napa Sanitation District: Approve

Reviewed By: Timothy Healy