



Agenda Date: 12/15/2021  
Agenda Placement: 8A

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors  
**FROM:** Timothy Healy - General Manager  
NS-Administration  
**REPORT BY:** Cyndi Bolden, Senior Accountant - 258-6001  
**SUBJECT:** Conduct Second Reading, Hold Public Hearing and Adopt Ordinance No. 114 Amending District Code

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### **RECOMMENDATION**

Ordinance Amending District Code relating to Section 2.01 - Board Organization and Procedures, Subsection 2.01.010 - Compensation of Directors:

1. Conduct second reading of ordinance, by title only, and waive full reading.
2. Hold public hearing pursuant to rules for adopting ordinances.
3. Close public hearing.
4. Adopt Ordinance No. 114 to amend the District Code.

### **EXECUTIVE SUMMARY**

This ordinance amends the District Code relating to Compensation of Directors. The compensation of Directors shall be increased to \$240 per meeting or for each day's service rendered as a member of the Board by request of the Board, up to a maximum established by State Law.

The ordinance was reviewed and approved by the District's legal counsel. On November 17, 2021, the Board introduced the Ordinance for First Reading.

Staff recommends that the Board of Directors take the following actions:

1. Conduct second reading of ordinance, by title only, and waive full reading.
2. Hold public hearing pursuant to rules for adopting ordinances.
3. Close public hearing.
4. Adopt Ordinance No. 114 to amend the District Code.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The Director's Pay budget includes an increase of 5% for 2020 and an increase of 5% for 2021 to increase the compensation from \$218 to \$240 per meeting.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The compensation for board member meetings has not increased since 2013. The allowable increase is no more than a maximum of 5% for each year since the last increase or \$11 per year for the last 8 years. This action will increase compensation by a total of \$22 per meeting.
Is the general fund affected?	Yes
Future fiscal impact:	Estimating about 180 meetings per year, the fiscal impact will be an annual increase of \$3,960 per year.
Consequences if not approved:	If not approved, the Board will continue to be compensated at a rate of \$218 per meeting.
Additional Information:	

**ENVIRONMENTAL IMPACT**

None.

**BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

- A . Ordinance - Clean Version
- B . Ordinance - Redline Version

Napa Sanitation District: Approve

Reviewed By: Timothy Healy