



Agenda Date: 12/1/2021

Agenda Placement: 7C

## Napa Sanitation District Board Agenda Letter

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**TO:** Honorable Board of Directors

**FROM:** Cheryl P. Schuh for Timothy Healy - General Manager  
NS-General Manager Office

**REPORT BY:** Cheryl P. Schuh, Human Resources Officer/Clerk of the Board - 258-6003

**SUBJECT:** Cancel Regular Meeting on January 5, 2022 and Reschedule January 19th Meeting to January 12, 2022

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### **RECOMMENDATION**

Cancel the Regular Board meeting on January 5, 2022 due to lack of business, and reschedule the January 19th meeting to January 12, 2022 due to CASA Conference conflict.

### **EXECUTIVE SUMMARY**

Staff requests that the Board cancel the January 5, 2022 Regular Board meeting due to lack of business. In addition, staff requests that the second meeting in January be rescheduled to January 12, 2022. The CASA Conference is being held January 19-21, 2022.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

### **ENVIRONMENTAL IMPACT**

None.

### **BACKGROUND AND DISCUSSION**

None.

**SUPPORTING DOCUMENTS**

None

Napa Sanitation District: Approve

Reviewed By: Timothy Healy