



Agenda Date: 11/7/2018

Agenda Placement: 71

## Napa Sanitation District Board Agenda Letter

---

**TO:** Honorable Board of Directors

**FROM:** Timothy Healy - General Manager  
NS-Technical Services/Engineer

**REPORT BY:** Robin D. Gamble Holley, Asset Management Analyst - (707) 258-6031

**SUBJECT:** Approve Amendment No. 03 to Task Order No. 50 with GHD for the Browns Valley Trunk Project (CIP 14703) Design Services

---

### **RECOMMENDATION**

Authorize the Purchasing Agent to execute Amendment No. 03 to Task Order No. 50 with GHD to provide Design Services for the Browns Valley Trunk Project (CIP 14703) in the amount of \$44,640.

### **EXECUTIVE SUMMARY**

Task Order No. 50 was executed in 2016 when NapaSan and GHD entered into a contract for GHD to perform technical services related to the design of the Browns Valley Trunk Project including SRF loan application assistance and preparation of plans and specifications suitable for bidding for \$980,278.

Amendment No. 01 to Task Order No. 50 was executed in March 2018 which included additional scope to revise the environmental document and SRF loan application to incorporate replacement options for the West Napa Pump Station for \$29,485 (\$1,009,763 total).

Amendment No. 02 to Task Order No. 50 was executed in April 2018 which included a revision to the design in two areas (Old Sonoma Road at Walnut and Freeway Drive at Laurel/Kilburn) as well as preparation of traffic control plans for \$99,568 (\$1,109,331 total).

Amendment No. 03 to Task Order No. 50 is primarily for additional project management and additional plan submittals due to the project schedule being extended for improved funding opportunities for \$44,640 (\$1,153,971 total). The modifications included in Amendment No. 03 were determined necessary by staff based on the status of funding, modification of the design based on utility conflicts and local agency feedback.

Additional work to be performed by GHD under Amendment No. 03 more precisely includes additional potholing

and design in Freeway Drive at Laurel/Kilburn, SRF loan assistance, additional project management, and additional plan submittals.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	This project is budgeted in the FY 18/19 10-year CIP.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The additional work improves the design and aids in the SRF funding process. Much of the work has already been completed by GHD using funds allocated for bidding assistance (original Task Order No. 50).
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	GHD would not have enough funds remaining in their existing contract to assist with bidding activities which would then need to be performed by staff.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

None.

### **BACKGROUND AND DISCUSSION**

The District's Collection System Master Plan (2007) identified future projects based on evaluation of the peak wet weather capacity of the collection system. One of the identified projects is the Browns Valley Trunk project. The project will connect the existing sewer system in Browns Valley Road to the NapaSan's West Napa Pump Station located at Coombs Street and Imola Avenue. The purpose of the project is to convey sewer flows from the Browns Valley area in a new pipeline and decrease the flows in existing mains which exceed capacity during wet weather events.

GHD was selected through a competitive process to perform permitting and final design of the project including preparation of plans and specifications for project bidding.

### **SUPPORTING DOCUMENTS**

A . Amendment No. 03 to Task Order No. 50

Napa Sanitation District: Approve

Reviewed By: Timothy Healy